



# Herricks Public Schools Board of Education

999B Herricks Road  
New Hyde Park, NY 11040  
<https://www.herricks.org/HUFSD>

## Regular Meeting ~ Minutes ~

**Thursday, February 13, 2020**

**7:30 PM**

**Herricks Middle School**

### **I Call to Order**

The meeting was called to order at 6:00 PM by President Juleigh Chin

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
Juleigh Chin	President	Present	
Henry Zanetti	Vice President	Present	
Nancy Feinstein	Trustee	Absent	
James Gounaris	Trustee	Present	
Brian Hassan	Trustee	Present	

### **II Executive Session**

Mrs. Chin moved that the Board of Education recess into Executive Session to discuss contract negotiations and personnel matters. The motion was seconded by Mr. Zanetti and passed by unanimous vote.

At 7:15pm, the Board met as an Audit Committee to discuss the acceptance of the Single Audit Report from R.S. Abrams and Company for the school year ended June 30, 2019.

### **III Meeting Reconvened**

The Regular Meeting of the Board of Education was reconvened at 7:42pm. There was one student government representative present.

### **IV Pledge of Allegiance**

### **V Announcements and Correspondence**

Mrs. Chin welcomed the public to tonight's Board of Education meeting. Mrs. Chin then opened the meeting to announcements and correspondence from the Board. Among the items raised were the following:

The Student Government Representative thanked the Board of Education and Central Administration for meeting with the High School students during the *Fireside Chat*. She added that it was a great and productive meeting.

Ms. Maggiacomo stated that she met with new teachers during a workshop last week.

Their feedback was great and they are enjoying their time with students and colleagues.

Mr. Zanetti stated that he attended the Middle School PTA meeting and saw a preview of the proposed new middle school schedule and is looking forward to hearing more about it tonight.

Mr. Zanetti stated that he also attended the PTA District Council meeting and added that they are busy getting ready for their scholarship fundraiser.

Mr. Zanetti stated that he, along with Mrs. Chin, attended the third session of the *Portrait of A Graduate* meeting hosted by Dr. Celano. The committee, which consists of administrators, teachers, students and parents, is very well represented and very impressive. Kudos to all the members.

Ms. Rutkoske congratulated the cast and crew of the Middle School Musical Production, *Seussical*. She added that the musical was fabulous!

Ms. Rutkoske reminded the public that at the next Board of Education Meeting, which is on February 27, we will have our first proposed 2020-2021 Budget presentation with others to follow.

Mr. Gounaris also congratulated the cast and crew of the Middle School Musical Production, *Seussical*.

Mr. Gounaris thanked the High School students for attending the *Fireside Chat*. He added this is always one of his favorite events and an opportunity for the Board to listen to the students' concerns.

Mr. Gounaris congratulated the Herricks Cheer Squad on their hard work and amazing year.

Mr. Gounaris stated that he is looking forward to tonight's Middle School Enhanced Schedule Proposal Presentation.

Mr. Hassan stated that it is great to see the new windows in the cafeteria. He is happy that the windows now have clear glass, so the students can enjoy the view outdoors.

Mrs. Chin stated that she enjoyed the Musical, *Seussical*, and added that the students did an amazing job. She added that the students work well together.

Mrs. Chin reminded the public to attend the PTA District Council Scholarship Fundraiser on Saturday, February 29. She added that it is different from the fundraisers in the past and it is going to be a phenomenal event.

Mrs. Chin also reminded the public to attend the Herricks Community Fund Dinner Dance on March 19 at The Inn at New Hyde Park. The Community Fund gives mini grants to our teachers and supports wonderful community projects.

Dr. Celano welcomed the public to tonight's Board meeting and stated that he is happy to see such a great turnout for tonight's presentation.

Dr. Celano congratulated the Cast and Crew of the Middle School Musical Production *Seussical*, and the Center Street Production, *Pirates! 2*. He added that the performances were fantastic and it was great to see the students so enthusiastic.

Dr. Celano congratulated the very talented students who performed in the Tri-M Honors Concert last evening at the High School. He added that it was an incredible performance.

Dr. Celano stated that he is looking forward to attending the Heritage Festival tomorrow at Searingtown Elementary School. He added that the festival is always filled with a richness of diversity. Dr. Celano stated that Legislator Ellen Birnbaum and Regent Roger Tilles will also be attending.

Dr. Celano wished everyone a safe and relaxing winter break next week.

Dr. Celano stated that this evening’s Agenda will include a presentation by our middle school faculty and administration, who will be proposing enhancements to the middle school schedule for next year.

**VI Questions or Comments from the Public**

Mrs. Chin asked if there were any questions or comments from the Public. There were none at this time.

**VII Recommended Actions - Routine Business**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	James Gounaris, Trustee
<b>SECONDER:</b>	Brian Hassan, Trustee
<b>AYES:</b>	Juleigh Chin, Henry Zanetti, James Gounaris, Brian Hassan
<b>ABSENT:</b>	Nancy Feinstein

**A Approval of Minutes**

**1 Minutes - January 30, 2020**

The following resolution has been prepared for the Board’s consideration:  
**Resolved:** that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the January 30, 2020 Minutes.

**B Approval of Personnel Report**

**1 Personnel Report - February 13, 2020**

The following resolution has been prepared for the Board’s consideration:  
**Resolved:** that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the February 13, 2020 Personnel Report.

**C Acceptance of Report of Committee on Special Education**

- 1 Report of Committee on Special Education - February 13, 2020**  
The following resolution has been prepared for the Board’s consideration:  
**Resolved:** that upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts the February 13, 2020 Report of Committee on Special Education.

**D Approval of Transfer Report**

- 1 Transfer Report - February 13, 2020**  
The following resolution has been prepared for the Board’s consideration:  
**Resolved:** that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the February 13, 2020 Transfer Report.

**E Approval of Treasurer's Report**

- 1 Treasurer's Report - November 2019**  
The following resolution has been prepared for the Board’s consideration:  
**Resolved:** that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the November 2019 Treasurer’s Report.

**F Approval of Warrants**

- 1 Warrants - February 13, 2020**  
The following resolution has been prepared for the Board’s consideration:  
**Resolved:** that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following Warrants:

General Fund Schedule: 66 through 72  
Trust & Agency Schedule: 21 through 23

Warrant #66	General Fund	\$ 1,637,358.73
Warrant #67	General Fund	\$ 2,747,092.74
Warrant #68	General Fund	\$ 191,981.15
Warrant #69	General Fund	\$ 11,018.29
Warrant #70	General Fund	\$ 837,109.34
Warrant #71	General Fund	\$ 2,846,278.12
Warrant #72	General Fund	\$ 216,627.18
Warrant #21	Trust & Agency	\$ 2,724,356.32
Warrant #22	Trust & Agency	\$ 916.67
Warrant #23	Trust & Agency	\$ 3,043,913.33

**G Acceptance of Business Reports**

- 1 Business Reports - February 13, 2020**  
The following resolution has been prepared for the Board’s consideration:  
**Resolved:** that upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts the following Business Reports:

Appropriation Status through November 2019  
Budget Transfer November 2019  
Revenue Status through November 2019  
System Audit Analysis November 2019  
Trial Balance through November 2019  
Cash Flow through November 2019

**VIII Audit Committee: Review of Single Audit Report from R.S. Abrams & Co., LLP - Year Ending June 30, 2019**

Ms. Rutkoske explained that School Districts and other governmental entities that expend \$750,000 or more in a year in Federal funds are required to have an “A-133” audit. An “A-133 audit” examines compliance with the regulations governing the use of such funds. R.S. Abrams conducted this audit as part of their audit engagement services. We are required to file our audit report with the Federal Audit Clearinghouse and New York State Education Department Office of Audit Services by March 30<sup>th</sup> following the respective fiscal year-end. Ms. Rutkoske shared that there were two findings with respect to the audit of the District’s expenditures of federal awards pertaining to updating policy and procedures. Ms. Rutkoske added that the District has already addressed the second recommendation for updating purchasing policy. The other will be addressed with formal internal guidelines. The auditor confirmed our actual practice and procedures are appropriate; however, we need to formally document. We will note as such in the district response in the Corrective Action Plan.

Mrs. Chin asked if there were any questions from the Board. There were none at this time.

Following the discussion, the Board returned to the Regular Board Meeting Agenda.

**IX Proposed Middle School Enhanced Schedule Presentation by Brian McConaghy, Principal of Herricks Middle School**

Dr. Celano stated that we have a wonderful middle school filled with great administrators, teachers, parents and students. He added that we are always looking at ways for continuous improvement and one of the ways is to enhance the middle school schedule. Dr. Celano added that tonight we will have a presentation by our Herricks Middle School principal and assistant principals. He then introduced Mr. McConaghy, Principal of Herricks Middle School

Mr. McConaghy started the Proposed Middle School Master Schedule presentation by thanking the Board of Education and Central Administration for this opportunity. He then thanked parents, teachers and curriculum leaders for coming to tonight’s Board of Education meeting. Mr. McConaghy also thanked Ms. Joan Keegan, former middle school principal and present high school principal, for her advice when he became the middle school principal, which was to sit for a year, learn and observe. Mr. McConaghy took the advice and a year later formed a Middle School Master Schedule Committee. Mr. McConaghy stated how the committee was formed which consists of administrators, directors, chairs and teachers who met in large and small groups. The committee researched numerous middle school schedules for best practices and visited neighboring

middle schools. They read a position paper from AMLE, Association for Middle Level Education, on the development and growth of middle school students. They also ran models of schedules on Infinite Campus and sought feedback from parents, curricular leaders, faculty and central office administration. Mr. McConaghy, along with Gina Horton and Matt Hubbard, showed a PowerPoint outlining the following topics that were discussed:

- 5 Essential Goals of the New Middle School Schedule
- Current Middle School Schedule Challenges
- Proposed Middle School Schedule
- The Importance of Recess
- Teaming
- Common Prep for Teachers
- Increasing Opportunities for 21<sup>st</sup> Century Learning Skills
- Sample Student Schedules
- Staffing Impact

Mrs. Chin asked if there were any questions or concerns from the Board. Among the items raised were the following:

Mr. Hassan thanked Mr. McConaghy and the committee for a great presentation. He then stated that his two older children attended middle school when teaming was part of the school schedule and added that he believes it helped his children have a sense of camaraderie and helped to develop stronger friendships.

Mr. Gounaris asked, what is different with this proposed schedule then when the middle school had teams previously. Ms. Horton stated that with this proposed schedule, we will have team meetings every other day, students will have extra down time during recess, and more options for electives. She added, they will not have the same teacher year after year on the same team. Mr. McConaghy stated that World Language will not be a part of the team and, for that reason, it will be a more heterogeneous population. Teams of teachers will bond with each other and all teams will be equally strong.

Mr. Gounaris stated that he is happy with the proposed addition of added recess time, but he hopes that there will be activities to bring boys and girls together. Ms. Horton stated that the committee has discussed adding activities that students can take at recess, such as one on mindfulness.

Mr. Zanetti stated that this enhanced proposed schedule sounds like a great improvement. He then asked what subjects the two additional teachers will be teaching. Mr. McConaghy stated that they will be needed for Home and Careers and Science.

Mr. Zanetti asked what type of courses will be offered for electives. Mr. McConaghy stated that if the Board agrees to move forward with the new schedule, there will be more conversations on this. Dr. Celano stated that we have a Curriculum Council, which follows a process in approving new courses.

Mr. Zanetti asked if the new structure for math is different in 8<sup>th</sup> grade. Ms. Murthy

stated yes. Mr. McConaghy added that we have advanced students and non-advanced students on each team, but different classes. Dr. Celano added that there will be an equal balance among teams. There will also be a fluid path that if a student wants to change from an advanced course to a non-advanced course, they can do so without having to change teams.

Mrs. Chin asked how many teams will there be per grade. Mr. McConaghy stated that there will be 4 teams per grade.

Mrs. Chin asked if the Language Immersion students will be on the same team. Mr. McConaghy stated that yes they will.

Mr. Gounaris asked if the students will be scrambled every year. Mr. McConaghy stated that they will be.

Mrs. Chin stated that by adding recess to the schedule, she hopes there will not be an oversight of who is eating lunch and who skips lunch. Mr. McConaghy stated that there will be supervision with adults present at all times and we will know which students are eating and which ones are not eating. Ms. Horton added that the students know they have to eat lunch and cannot go outside for 44 minutes. Mr. Hubbard added that we have updated rosters and a record keeping system to account for each child and where they should be.

The student government representative stated that she didn't have teams when she attended middle school, but that this proposed schedule sounds great.

Mrs. Chin asked if there were any questions from the Public. Among the items raised were the following:

A resident stated that she likes the new proposed schedule with added recess time. She then asked if the team grouping is heterogeneous or homogeneous in learning ability. Mr. McConaghy stated that it is heterogeneous, keep it fair and balanced throughout.

A resident commended Mr. McConaghy on the new proposed schedule, and added that it follows the recommendations of the American Academy of Pediatrics, for a 20-minute lunch period.

A resident stated that this proposal is fantastic and asked if Health/Art/Electives will be different for grade 6. Mr. McConaghy stated no, 6<sup>th</sup> and 7<sup>th</sup> grades will have the same options. The resident then asked if the Language Immersion students are already teamed. Mr. McConaghy stated that they will be for all subjects, except for Social Studies, which is taught to the Language Immersion students in Spanish.

A resident asked if the periods are the same length. Mr. McConaghy stated that 1<sup>st</sup> period will be a little longer and the lunch periods will be longer. The length of the school day will remain the same.

A resident stated that her child will be entering middle school and has increased anxiety about having lunch, but with the proposed change in the schedule this will help lessen it.

A resident stated that her child is in 7<sup>th</sup> grade and feels that the current lunch period is chaotic. She is hoping that the proposed schedule moves forward.

A resident asked how the teams will work for students with IEP's. Mr. McConaghy stated that with the new proposed schedule, students that need related services, IEP's, would get them during a flex period, so that the student will not have to miss other classes.

A resident commended Mr. McConaghy on the proposed enhanced middle school schedule and hopes that the Board pushes it forward. She added that she hopes the increase in recess time does not expand the use of phones. Mr. McConaghy stated that there has been a decline in phone use with the students and expects it to continue.

A resident asked about options for recess and having the students sign up for workshops. Mr. McConaghy stated that they have talked about how to manage numbers but we are not looking to have sign ups. He added that students may feel like doing one thing in the morning however, by the time they get to recess, may have changed their mind. He added that we will see how it works and make improvements as necessary.

A resident stated that the outside school grounds are very large; she added if there will be an assigned area of where the students are allowed to play. Mr. McConaghy stated yes, we will focus on the area around the tennis courts.

A resident asked if a teacher will be assigned to a specific grade. Mr. McConaghy stated that in our model, most teachers will be in one grade.

Mr. Gounaris asked if all grades have prep time. Mr. McConaghy stated yes, all grades will have common prep time. Team periods allow for teachers to have common prep time that provides greater opportunities for collaboration. The team meetings can also include administrators and guidance counselors if necessary.

A resident thanked Mr. McConaghy for the proposed enhanced schedule and hopes that administration doesn't structure recess. He then asked what would be the next step in moving forward with the proposed schedule. Dr. Celano stated that we have brought this presentation to the Board for them to learn more about the new schedule. He added that at the conclusion of tonight's discussion, the Board will give us an idea if we will move forward. It is anticipated that the new schedule will begin in September.

Ms. Jankeloff stated that she is excited with the new proposed schedule. She added that children that need extra support will not miss out on fun things and courses.

A resident stated that she hopes that the computer lab isn't used during recess because she feels that it defeats decompression. She also hopes that the team structure allows more communication with parents. Mr. McConaghy stated that teachers working as teams will have more time to discuss issues. He added that all teachers will be free at the same time so if necessary, parents can meet or conference with all of their students' teachers at the same time.

Mr. Zanetti stated that some students decompress by using computers and using the



library. Mr. McConaghy stated that the committee has had conversations with the librarian regarding maker spaces in the library.

A resident stated that students can also use the library during recess to do homework if they want, especially when they have projects, a lot of homework, or have after school activities.

Mr. McConaghy stated that each child will learn how to manage time and it is an opportunity to make choices.

Mrs. Chin thanked Mr. McConaghy, Ms. Horton, Mr. Hubbard, Ms. Keegan and the entire committee for the excellent presentation. She added that it was impressive, student-centered, and that our administrators always have the students' well-being in mind. She added that the Board is in support and always wants what is best for the students.

Mr. Gounaris made a motion to amend tonight's agenda to add a resolution to move forward with the Middle School Enhanced Schedule Proposal for the 2020-21 school year. Mr. Hassan seconded the motion. The motion was unanimously approved.

Mr. Gounaris made a motion to move forward with the Middle School Enhanced Schedule for the 2020-21 school year. Mr. Hassan seconded the motion. The motion was unanimously approved.

Mr. McConaghy thanked the Board, Central Administration and the entire Middle School Schedule Committee. He then thanked Ms. Keegan for her hard work while she was principal of the middle school, because it allowed us to be able to put this new schedule in place.

A copy of tonight's PowerPoint presentation can be found on the Herricks website at: <https://www.herricks.org/Domain/53>.

## **X Recommended Actions - New Business**

### **A Approval of Memorandum of Agreement Between the Herricks U.F.S.D. and the Herricks Teachers' Association (HTA) - Teaching Assistant Unit**

The following resolution has been prepared for the Board's consideration:

**Resolved:** that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following resolution:

**Whereas,** the 2014-2019 labor agreement between the Herricks Union Free School District and the Herricks Teachers Association (Teaching Assistant Unit) expired on June 30, 2019;

**Whereas,** representatives of the respective parties have engaged in negotiations for a successor agreement to the expired labor agreement; and

**Whereas,** the representatives of the District and the Union reached an agreement that has been memorialized in a Memorandum of Agreement dated January 15, 2020, which Memorandum of Agreement has been reviewed by the Board of Education.

**Now Therefore, Be It Resolved,** that the Board of Education herewith approves the Memorandum of Agreement hereinabove referenced and authorizes the expenditure of funds necessary to implement said Memorandum of Agreement; and,

**Be It Further Resolved,** that the Superintendent of Schools is hereby authorized to execute the new collective bargaining agreement incorporating the terms of the Memorandum of Agreement on behalf of the Board of Education.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	James Gounaris, Trustee
<b>SECONDER:</b>	Brian Hassan, Trustee
<b>AYES:</b>	Juleigh Chin, Henry Zanetti, James Gounaris, Brian Hassan
<b>ABSENT:</b>	Nancy Feinstein

**B Acceptance of Single Audit Report from R.S. Abrams and Company**

The following resolution has been prepared for the Board’s consideration:

**Resolved:** that upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts the Single Audit Report by R.S. Abrams & Co., LLP, for the school year ended June 30, 2019.

**Note:** RS Abrams, as part of their annual external audit, reviewed the Grants received by the District separate from the audit of all other funds.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Brian Hassan, Trustee
<b>SECONDER:</b>	Henry Zanetti, Vice President
<b>AYES:</b>	Juleigh Chin, Henry Zanetti, James Gounaris, Brian Hassan
<b>ABSENT:</b>	Nancy Feinstein

**C Acceptance of Revised Schedule of Events for the 2020-21 Election of Trustees & Budget Vote**

The following resolution has been prepared for the Board’s consideration:

**Resolved:** that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the revised Schedule of Events.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Henry Zanetti, Vice President
<b>SECONDER:</b>	Brian Hassan, Trustee
<b>AYES:</b>	Juleigh Chin, Henry Zanetti, James Gounaris, Brian Hassan
<b>ABSENT:</b>	Nancy Feinstein

**D Approval of Consultants for Writers' Retreat at Hofstra University**

The following resolution has been prepared for the Board’s consideration:

**Resolved:** that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves consultants to host our annual Writers’ Retreat at Hofstra University during the month of March 2020 for a combined total fee of \$2,150.00. They are as follows:

- Crystal Hana Kim (Fiction)
- Karissa Chen (Fiction)
- Jason Koo (Poetry)

Adeeba Talukder (Poetry)  
Haig Chahinian (Nonfiction)  
Mira Jacob (Nonfiction)

**Note:** The fee for the consultants will be paid from the Herricks Community Fund Mini Grants and the ESP fund.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	James Gounaris, Trustee
<b>SECONDER:</b>	Brian Hassan, Trustee
<b>AYES:</b>	Juleigh Chin, Henry Zanetti, James Gounaris, Brian Hassan
<b>ABSENT:</b>	Nancy Feinstein

**E Approval of Professional Development Workshop**

The following resolution has been prepared for the Board’s consideration:

**Resolved:** that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves The Institute for Social and Emotional Learning, 325 Sharon Park Drive, Suite 845, Menlo Park, CA 94025, to facilitate a professional development workshop at Buckley Country Day School, 2 IU Willets Road, Roslyn, NY 11576 during the 2019-2020 school year for a fee of \$3,000.00.

**Note:** The Every Student Succeeds Act (ESSA) provides services to public and private school children, teachers and parents. Buckley Country Day School, as a private school located within our district’s geographic catchment area, is eligible for federal education services under one or more ESSA-funded programs to receive Title grant monies. Buckley Country Day School has elected to receive their Title II, Part A allocation. These grant funds are designed to support effective instruction. Buckley Country Day School will use their 2019-2020 Title II, Part A allocation to bring in The Institute for Social and Emotional Learning to conduct training for staff to build humanity and empathy in their teaching practice.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	James Gounaris, Trustee
<b>SECONDER:</b>	Brian Hassan, Trustee
<b>AYES:</b>	Juleigh Chin, Henry Zanetti, James Gounaris, Brian Hassan
<b>ABSENT:</b>	Nancy Feinstein

**F Approval of Consultant**

The following resolution has been prepared for the Board’s consideration:

**Resolved:** that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves Steven Pinto, LMHC, 17 East Carver Street, Huntington, NY 11742, will facilitate a workshop that will provide district administrators with important self-care and wellness strategies including information about compassion, resiliency, and stress management. The 60- minute session will take place on February 26, 2020. The total cost is \$995.00.

**Note:** Mr. Pinto has provided numerous workshops to Herricks staff members and parents on topics related to mental health and wellness.

<b>RESULT:</b>	<b>APPROVED [3 TO 0]</b>
<b>MOVER:</b>	James Gounaris, Trustee
<b>SECONDER:</b>	Brian Hassan, Trustee
<b>AYES:</b>	Henry Zanetti, James Gounaris, Brian Hassan
<b>ABSENT:</b>	Nancy Feinstein
<b>RECUSED:</b>	Juleigh Chin

**G Approval of Consultant**

The following resolution has been prepared for the Board’s consideration:

**Resolved:** that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves Party Art Studio, 41 Commonwealth Blvd., Floral Park, NY 11001, for art classes with Kindergarten students at Searingtown Elementary School on March 2, 2020 for a fee of \$550.00.

**Note:** Party Art Studio provides a creative outlet for children to express their thoughts and emotions. All classes are age appropriate and designed with the developmental ability of children in mind. Children explore elements of art, art history and tools for artists.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	James Gounaris, Trustee
<b>SECONDER:</b>	Brian Hassan, Trustee
<b>AYES:</b>	Juleigh Chin, Henry Zanetti, James Gounaris, Brian Hassan
<b>ABSENT:</b>	Nancy Feinstein

**H Approval of Professional Development Consultant**

The following resolution has been prepared for the Board’s consideration:

**Resolved:** that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves McGraw Hill, PO Box 182605, Columbus, OH 43218, to facilitate a Reading Wonders professional development webinar at Henry Viscardi School, 201 IU Willets Road, Albertson, NY 11507 during the 2019-2020 school year for a fee of \$1,500.00.

**Note:** The Every Student Succeeds Act (ESSA) provides services to public and private school children, teachers and parents. Henry Viscardi School, as a private school located within our district’s geographic catchment area, is eligible for federal education services under one or more ESSA-funded programs to receive Title grant monies. Henry Viscardi School has elected to receive their Title II, Part A allocation. These grant funds are designed to support effective instruction. Henry Viscardi School will use their 2019-2020 Title II, Part A allocation to conduct a Reading Wonders professional development webinar to all special education teachers in grades K-6 on the Reading Wonders digital and cross platform technology.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	James Gounaris, Trustee
<b>SECONDER:</b>	Brian Hassan, Trustee
<b>AYES:</b>	Juleigh Chin, Henry Zanetti, James Gounaris, Brian Hassan
<b>ABSENT:</b>	Nancy Feinstein

**I Approval of Consultants for STAC Program**

The following resolution has been prepared for the Board’s consideration:

**Resolved:** that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following consultants to run workshops during the Spring for the 2019-20 school year, for Student Television Arts Company (STAC) Program at Herricks High School:

Robin Porter (Native American Sculpture)  
4902 21<sup>st</sup> Street, Apt. 3G  
Long Island City, NY 11101

Kerry Prep (Songwriting)  
34 Walnut Place  
Huntington, NY 11743

Grace Kwan Seghini (Dance)  
25-21 36<sup>th</sup> Avenue  
Long Island City, NY 11106

B.A. Van Sise (Photography)  
4902 21<sup>st</sup> Street  
Long Island City, NY 11101

Meghan Maureen Williams (Puppetry)  
254 Windsor Place, #2  
Brooklyn, NY 11215

Sawandi Wilson (Acting)  
15 Marilyn Lane  
Westbury, NY 11590

**Note:** No workshop will last beyond five sessions at a rate of \$180.00 per session, for a maximum amount of no more than \$900.00 per instructor.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	James Gounaris, Trustee
<b>SECONDER:</b>	Brian Hassan, Trustee
<b>AYES:</b>	Juleigh Chin, Henry Zanetti, James Gounaris, Brian Hassan
<b>ABSENT:</b>	Nancy Feinstein

**J Award of Long Island School Nutrition Directors Association Cooperative Bids for Smallwares & Large Equipment**

The following resolution has been prepared for the Board’s consideration:

**Resolved:** that upon the recommendation of the Superintendent of Schools, the Board of Education hereby awards the bids for Smallwares & Large Equipment to the lowest, responsible bidders meeting all specifications and submitting the lowest prices as noted below and on the attached bid award letters.

Bid	Vendor	Contract Period
Smallwares RFP# 415	J&F Supplies Sam Tell Companies WB Mason TriMark Strategic Bar Boy Products	2/1/20 - 1/31/21

	Deli Design INC	
Large Equipment RFP# 417	Sam Tell Companies Douglas Equipment J & F Supplies TriMark Strategic Bar Boy Products Deli Design Inc.	2/1/20 - 1/31/21

**Note:** In accordance with the provisions of New York Municipal Law §103 (1), legal notices were published and sealed bids were publicly opened and read aloud as indicated on the attached bid award letters.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	James Gounaris, Trustee
<b>SECONDER:</b>	Brian Hassan, Trustee
<b>AYES:</b>	Juleigh Chin, Henry Zanetti, James Gounaris, Brian Hassan
<b>ABSENT:</b>	Nancy Feinstein

**K Approval of Agreement Between Herricks U.F.S.D. and Stony Brook University - ACE Program**

The following resolution has been prepared for the Board’s consideration:

**Resolved:** that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves an agreement with Herricks U.F.S.D. and Stony Brook University – ACE Program, 118 Fine Arts Loop, Stony Brook, NY 11794, for the 2019-2020 school year.

**Be It Further Resolved:** that the Superintendent of Schools and the High School Principal be authorized to execute the agreement on behalf of the Board of Education upon District Attorney’s approval.

**Note:** This program allows qualified Herricks High School students an opportunity to enroll in a college bearing course at Stony Brook University while concurrently enrolled in Herricks U.F.S.D. This will apply to News Literacy, World Language Level 4/4H and 5/5H elective courses offered at Herricks High School. There is no cost to the District.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	James Gounaris, Trustee
<b>SECONDER:</b>	Brian Hassan, Trustee
<b>AYES:</b>	Juleigh Chin, Henry Zanetti, James Gounaris, Brian Hassan
<b>ABSENT:</b>	Nancy Feinstein

**L Approval of Agreement between Herricks UFSD and National Inventors Hall of Fame ("Camp Invention")**

The following resolution has been prepared for the Board’s consideration:

**Resolved:** that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves as agreement between the Herricks UFSD and National Hall of Fame, 3701 Highland Park NW, Canton, OH 44720 to run two educational programs for district students. The programs will meet a both Herricks Middle School

and Searingtown Elementary School from June 29, 2020 through July 2, 2020, as per the terms of the agreement.

**Be It Further Resolved:** that the Board of Education hereby approves the National Inventors Hall of Fame agreement attached hereto and authorizes the Board President to execute the Agreement on behalf of the Board of Education.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	James Gounaris, Trustee
<b>SECONDER:</b>	Brian Hassan, Trustee
<b>AYES:</b>	Juleigh Chin, Henry Zanetti, James Gounaris, Brian Hassan
<b>ABSENT:</b>	Nancy Feinstein

**M Approval of Agreement Between Herricks UFSD and YMCA of Long Island, Inc.**

The following resolution has been prepared for the Board’s consideration:

**Resolved:** that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves an agreement between the Herricks UFSD and YMCA of Long Island, Inc., 125 Dosoris Lane, Glen Cove, NY 11542 to operate a summer program for students of the Herricks School District for the Summer of 2020 as per the terms of the agreement. The program dates are July 6-August 7, 2020.

**Be It Further Resolved:** that the President of the Board of Education be authorized to sign the agreement on behalf of the Board of Education.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	James Gounaris, Trustee
<b>SECONDER:</b>	Brian Hassan, Trustee
<b>AYES:</b>	Juleigh Chin, Henry Zanetti, James Gounaris, Brian Hassan
<b>ABSENT:</b>	Nancy Feinstein

**N Approval of Summer Art Program 2020 - Fees and Salaries**

The following resolution has been prepared for the Board’s consideration:

**Resolved:** that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following fees and salaries for the 2020 Summer Art Program.

**Fees:** \$120/per student

**Supplies:** \$600

<b>Salaries:</b>	Director/Lead Teacher	\$81.58/hour up to 16 hours	\$1,305.28
	Teacher	\$45.00/hour up to 16 hours	\$ 720.00
	Teacher Aide	\$20.96/hour up to 12 hours	\$ 251.52

**Note:** The Herricks Summer Art Program is a one-week art enrichment program for Herricks students. Each day students will learn about all types of art and techniques while creating their own masterpieces. Registration is open to all students entering grades 1 through 5. Summer program dates are June 29-July 2, 2020 (Independence Day on Friday, July 3<sup>rd</sup> must be observed).

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Brian Hassan, Trustee
<b>SECONDER:</b>	Henry Zanetti, Vice President
<b>AYES:</b>	Juleigh Chin, Henry Zanetti, James Gounaris, Brian Hassan
<b>ABSENT:</b>	Nancy Feinstein

**O Approval of Summer Music Program 2020 - Fees and Salaries**

The following resolution has been prepared for the Board’s consideration:

**Resolved:** that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following fees and salaries for the 2020 Summer Music Program as follows:

<b>Fees:</b>	1 <sup>st</sup> child in family	\$325
	2 <sup>nd</sup> child	\$320
	3 <sup>rd</sup> child	\$305
<b>Salaries:</b>	Director	\$4,400
	Teachers	\$2,700
	Counselors	\$ 875

**Note:** The Summer Music Program has been a staple at Herricks since its inception in 2010. The program provides enrichment for our music students entering grades 4-9. The students perform, create and explore music. Summer program dates are July 6 – July 31, 2020. The program will be held at Herricks High School due to anticipated construction at the Middle School during the time of the program. This program does not require any district funding beyond the fees collected.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Brian Hassan, Trustee
<b>SECONDER:</b>	Henry Zanetti, Vice President
<b>AYES:</b>	Juleigh Chin, Henry Zanetti, James Gounaris, Brian Hassan
<b>ABSENT:</b>	Nancy Feinstein

**P Approval of Trip to Compete in the International Science & Engineering Fair (LISEF) and the New York State Science and Engineering Fair (NYSSEF)**

The following resolution has been prepared for the Board’s consideration:

**Resolved:** that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves a trip for students to compete in the International Science & Engineering Fair and the New York State Science and Engineering Fair, in Anaheim, CA, from Saturday, May 9, 2020 and return on Friday, May 15, 2020, at a fee of \$4,182.00 per chaperone for transportation, meals and accommodations with a maximum of two chaperones. The student(s) will be missing five days of school.

**Note:** The Intel International Science and Engineering Fair and the New York State Science and Engineering Fair pay for the student(s). The District pays for the chaperone(s). This is a very prestigious international pre-college science competition. Students showcase their independent research and compete for more than four million dollars in awards.



<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	James Gounaris, Trustee
<b>SECONDER:</b>	Brian Hassan, Trustee
<b>AYES:</b>	Juleigh Chin, Henry Zanetti, James Gounaris, Brian Hassan
<b>ABSENT:</b>	Nancy Feinstein

**Q Approval of Special Education Contract**

The following resolution has been prepared for the Board’s consideration:

**Resolved:** that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following 2019-20 Tuition contract for students with special needs:

1. Henry Viscardi School

**Note:** This contract has been approved by the School District Attorney.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Brian Hassan, Trustee
<b>SECONDER:</b>	Henry Zanetti, Vice President
<b>AYES:</b>	Juleigh Chin, Henry Zanetti, James Gounaris, Brian Hassan
<b>ABSENT:</b>	Nancy Feinstein

**R Acceptance of Donation from SEPTA**

The following resolution has been prepared for the Board’s consideration:

**Resolved:** that upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts a monetary donation in the amount of \$1,500.00 from SEPTA, 999 Herricks Road, New Hyde Park, NY 11040. Each of the following schools will be given \$250.00 to be used for special education purposes:

- Center Street Elementary School
- Denton Avenue Elementary School
- Searingtown Elementary School
- Herricks Middle School
- Herricks High School
- Shelter Rock Academy

Ms. DePaola, Co-President of SEPTA read the following statement:

The Herricks Special Education PTA would like to take this opportunity to thank the Herricks community for its support over the past few years. Through the membership, donations, and support of the parents, teachers, and administrative personnel at our yearly dinners and during our membership drives we have been able to maintain our standing as a small but viable PTA. We are grateful to be able to offer scholarships and awards to well-deserving students, and teachers and other members of the professional staff. We are delighted that this year we are able to provide each learning community in the school district with a grant to support the innovations that the special education professionals can bring to our students to further enhance their learning experiences.

On behalf of the Board of Education and Central Administration, Mrs. Chin thanked SEPTA for their very generous donation.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Juleigh Chin, President
<b>SECONDER:</b>	Brian Hassan, Trustee
<b>AYES:</b>	Juleigh Chin, Henry Zanetti, James Gounaris, Brian Hassan
<b>ABSENT:</b>	Nancy Feinstein

**S Approval to Dispose of Obsolete District Property**

The following resolution has been prepared for the Board’s consideration:

**Resolved:** that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the disposal of the following property from the High School Fitness Center:

NordicTrack Elliptical Machine Audio Strider 990  
Serial #W25C13876

Tuff Stuff Leg Press  
Serial #195-122298  
Asset Tag #1001110

Landice Treadmill  
Serial #02295

**Note:** This equipment is obsolete and beyond repair.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	James Gounaris, Trustee
<b>SECONDER:</b>	Brian Hassan, Trustee
<b>AYES:</b>	Juleigh Chin, Henry Zanetti, James Gounaris, Brian Hassan
<b>ABSENT:</b>	Nancy Feinstein

**T Approval to Dispose of Obsolete District Property**

The following resolution has been prepared for the Board’s consideration:

**Resolved:** that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the disposal of the following property from the Center Street School Kitchen

2 Door Traulsen Refrigerator  
Asset Tag # 1001994  
Model # G20019  
Serial #T045530J00

**Note:** This refrigerator is obsolete and beyond repair.

<b>RESULT:</b>	<b>APPROVED [3 TO 0]</b>
<b>MOVER:</b>	James Gounaris, Trustee
<b>SECONDER:</b>	Brian Hassan, Trustee
<b>AYES:</b>	Henry Zanetti, James Gounaris, Brian Hassan
<b>ABSENT:</b>	Nancy Feinstein
<b>RECUSED:</b>	Juleigh Chin

**U Approval to Dispose of Obsolete District Property**

The following resolution has been prepared for the Board’s consideration:

**Resolved:** that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the disposal of the following property from the Community Center, Adult Day Care Room #114.

Whirlpool Limited Series Refrigerator  
 Asset Tag #000042  
 Model #ET20NKXSN10  
 Serial #S84416466

**Note:** This refrigerator is obsolete and beyond repair.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	James Gounaris, Trustee
<b>SECONDER:</b>	Brian Hassan, Trustee
<b>AYES:</b>	Juleigh Chin, Henry Zanetti, James Gounaris, Brian Hassan
<b>ABSENT:</b>	Nancy Feinstein

**XI Questions or Comments from the Public**

Mrs. Chin asked if there were any questions or comments from the Public. There were none at this time.

**XII New Business and Future Agenda Items**

Mrs. Chin asked the Board if there was any New Business or Future Agenda items. There were none at this time.

Mrs. Chin mentioned the following future meeting dates:

- February 27, 2020 – Regular and Budget Meeting #1
- February 29, 2020 – Herricks PTA District Council Scholarship Fundraiser
- March 12, 2020 – Regular and Budget Meeting #2
- March 19, 2020 – Herricks Community Fund Dinner Dance
- March 26, 2020 – Regular and Budget Meeting #3

**XIII Future Business - Meetings are held at 7:30 PM unless otherwise noted**

February 27, 2020	Community Center	Regular & Budget Meeting #1
March 12, 2020	Community Center	Regular & Budget Meeting #2
March 26, 2020	Community Center	Regular & Budget Meeting #3

	Center	
April 2, 2020	Community Center	Regular & Budget Meeting #4 & <i>Budget Adoption</i>
April 21, 2020 – <i>Tuesday</i>	Community Center	Regular and BOCES <i>Hearing</i>

**XIV Adjournment**

At 9:19pm, Mr. Zanetti made a motion to adjourn the Board of Education Regular Meeting and go into Executive Session for the purpose of discussing personnel and confidential student matters. The motion was seconded by Mr. Hassan and passed by unanimous vote.

**Respectfully submitted,**

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**Lisa Rutkoske, C.P.A.**  
**District Clerk**