



Herricks Public Schools Board of Education

999B Herricks Road
New Hyde Park, NY 11040
<https://www.herricks.org/HUFSD>

Regular Meeting ~ Minutes ~

Thursday, November 21, 2019

7:30 PM

Herricks Community Center

I Call to Order

The meeting was called to order at 6:00 PM by President Juleigh Chin

Attendee Name	Title	Status	Arrived
Juleigh Chin	President	Present	
Henry Zanetti	Vice President	Present	
Nancy Feinstein	Trustee	Present	
James Gounaris	Trustee	Present	7:00 PM
Brian Hassan	Trustee	Present	

II Executive Session

Mrs. Chin moved that the Board of Education recess into Executive Session to discuss contract negotiations and personnel matters. The motion was seconded by Mr. Zanetti and passed by unanimous vote.

III Meeting Reconvened

The Regular Meeting of the Board of Education was reconvened at 7:38pm.

IV Pledge of Allegiance

V Announcements and Correspondence

Mrs. Chin opened the meeting by welcoming the public to tonight's Board meeting. Mrs. Chin then asked if there were any announcements and correspondence from the Board. Among the items raised were the following:

Ms. Maggiacomo was excited to state that she saw the newly renovated library at Denton Avenue Elementary School. She added that it came out beautifully and the Librarian, Ms. Donna Deodato, has been busy placing the books back on the shelves. Ms. Deodato would like to make the space not only a library, but an inviting learning center.

Ms. Rutkoske stated that this weekend she is looking forward to attending the High School production, *Sister Act*.

Mr. Hassan stated that he will also be attending the High School production and believes

it will be as amazing as the production the Community Players just put on, *Joseph and the Amazing Technicolor Dreamcoat*.

Mr. Zanetti stated that he is also looking forward to seeing the High School production, *Sister Act*.

Mrs. Chin stated that she saw the Community Players production, *Joseph and the Amazing Technicolor Dreamcoat*. She added that the performance included children and adults, and she was so impressed with their performances.

Dr. Celano wished the Community a very Happy Thanksgiving and hopes everyone enjoys time with their family.

Dr. Celano stated that this past week the district held *Challenge Day* at the Middle School and High School. He added that *Challenge Day* teaches students important values such as empathy, tolerance and self-esteem, and added that it is a wonderful experience for both students and faculty.

Dr. Celano congratulated the Herricks Girls’ Varsity Volleyball team on becoming Co-Conference Champions. We will be recognizing the team at the December 12 Board meeting.

Dr. Celano stated that this evening we will have a Capital Projects update by Mr. John Longo from BBS Architects. The update will include planned site work on the Middle School and High School parking and bus loops. He added that a lot of planning went into the draft that Mr. Longo will be sharing this evening. Dr. Celano then thanked Mr. Longo for his hard work and stated that it has been a pleasure working with him.

Mr. Longo stated that it is a pleasure to work with the District.

VI Questions or Comments from the Public

Mrs. Chin asked if there were any questions or comments from the Public. There were none at this time.

VII Recommended Actions - Routine Business

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Henry Zanetti, Vice President
SECONDER:	Nancy Feinstein, Trustee
AYES:	Chin, Zanetti, Feinstein, Gounaris, Hassan

A Approval of Minutes

1 Minutes - November 7, 2019

The following resolution has been prepared for the Board’s consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the November 7, 2019 Minutes.

B Approval of Personnel Report

1 Personnel - November 21, 2019

The following resolution has been prepared for the Board’s consideration:
Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the November 21, 2019 Personnel Report.

C Acceptance of Report of Committee on Special Education

1 Report of Committee on Special Education - November 21, 2019

The following resolution has been prepared for the Board’s consideration:
Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts the November 21, 2019 Report of Committee on Special Education.

D Approval of Treasurer's Report

1 Treasurer's Report - August 2019

The following resolution has been prepared for the Board’s consideration:
Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the August 2019 Treasurer’s Report.

E Approval of Warrants

1 Warrants - November 21, 2019

The following resolution has been prepared for the Board’s consideration:
Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following Warrants:

General Fund Schedule: 42 through 46

Trust & Agency Schedule: 14

Warrant #42	General Fund	\$2,468,423.63
Warrant #43	General Fund	\$1,563,743.75
Warrant #44	General Fund	\$2,863,467.36
Warrant #45	General Fund	\$ 205,850.17
Warrant #46	General Fund	\$1,302,326.52
Warrant #14	Trust & Agency	\$2,997,576.52

F Acceptance of Business Reports

1 Business Reports - November 21, 2019

The following resolution has been prepared for the Board’s consideration:
Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts the following Business Reports:

Trial Balance through August 2019

Revenue Status through August 2019
Appropriation Status through August 2019
Cash Flow through August 2019
Budget Transfer August 2019
System Audit Analysis August 2019

VIII Capital Projects Update: John Longo from BBS Architects

Mrs. Chin stated that Mr. John Longo from BBS Architects is here this evening to present a Capital Projects update on planned site work on the Middle School and High School parking lot and bus loops.

Mr. Longo started his presentation by first thanking the Board and Central Administration for inviting him to tonight's Board meeting. He then stated that many discussions have taken place regarding the planning of this project. Mr. Longo showed his PowerPoint presentation by showing pictures of existing site aerials, parking lot improvements, existing bus loop aerial shots, bus loop schematic plans, bus loop consensus plans, and a timeline of the projects at both schools. He explained how the improvements will add to the number of parking spaces and that the major benefit will be less traffic congestion.

A copy of Mr. Longo's PowerPoint presentation can be found on the Herricks website at: <https://www.herricks.org/Domain/53>.

Mrs. Chin asked if there were any questions or concerns from the Board and/or Public. Among the items raised were the following:

Mr. Zanetti asked if the traffic flow on School Drive would change. Mr. Longo stated that no, but that there will be a stop sign to help with the flow of traffic.

A resident asked if there are two doors at the Middle School for the students to exit from. Mr. Longo stated that yes there is.

A resident asked if the parking spaces will be larger than they currently are. Mr. Longo stated yes, they will be larger and added that they will be 9 feet wide opposed to the current size of a little over 7 feet.

Mr. Hassan asked if entrances one and three at the Middle School will remain the same for dropping off students before 7:45am. Mr. Longo stated yes they will still be able to use both entrances.

Mr. Gounaris stated that he is concerned that parents will not follow the stop sign on School Drive and will continue to make U-turns. Mr. Longo stated that we will educate parents by sending home letters regarding the changes and we will still have security outside during drop-off and dismissal times. Dr. Celano stated that when the site work for the bus loop at Denton was done, it was a learning process for parents but, in the end, it worked out well.

Mrs. Chin asked if we have enough room at both schools to increase the number of

parking spaces. Mr. Longo stated that we have increased the number of parking spaces at both schools. At the middle school, as well as the high school, we have to make sure the angle by the curves follows traffic guidelines.

A resident asked if the slope of the high school driveway will change. Mr. Longo stated that it will not change.

A resident asked where are the trees are being removed. Mr. Longo stated that the trees will be removed from the island, but new ones will be planted.

A resident asked if the parking lot will be pavement. Mr. Longo stated that yes it will be.

Mr. Gounaris asked how many visitor parking spaces are at the high school. Mr. Longo stated we have four now but with the new plans there will be five.

Mr. Zanetti stated that on the diagram of the high school bus loop, it looks as if three lanes will be merging into one lane, is that correct. Mr. Longo stated yes.

Mr. Gounaris stated that the triangle at the bottom of the driveway at the high school is not aligned with the intersection on Shelter Rock Road. Dr. Celano stated that we will have John take a look at the triangle. Mr. Longo stated we can certainly look into it but with a geometry aspect and we will have to call in a traffic engineer for assistance. A resident stated that the District's Traffic Committee requested a traffic study be done by Nassau County, and it is being processed now. She added that the triangle is Herricks property, but the intersection and traffic light are Nassau County's property. Mr. Longo stated that improvements can be mandated to us by the County.

A resident asked if this site work is in the budget. Ms. Rutkoske stated that yes it is, and added that the money the District saved by doing the bathrooms in house, will go towards the site work at the middle school and high school.

Mr. Gounaris asked Mr. Longo if his company makes the signage for the parking lots and bus loops. Mr. Longo stated yes.

On behalf of the Board and Central Administration, Dr. Celano thanked Mr. Longo for tonight's presentation. Dr. Celano then thanked principals, Joan Keegan and Brian McConaghy, and Ms. Susan McClellan from the Traffic Committee for attending tonight's meeting.

IX Recommended Actions - New Business

A Approval of Revised and Abolished Policies

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following revised and/or renumbered policies, such policies to be included in the Herricks Policy Manual.

Policy #0130 – District Complaint Procedures for Federal Programs

Policy #2160 – Board Member, School District Officers and Employee Code of

Ethics

Policy #5150 – Admissions/Residency Requirements

Policy #5420 – Student Health Services

Be It Further Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby abolishes the following policies; such policies will be removed from the Herricks Policy Manual (the contents of these policies have been updated and incorporated into new and revised policies).

Policy #0010 – Multiculturalism

Policy #1440.1 – Complaints Under ESEA Chapter 1

Policy #0305 & #0305R – School Board Operational Procedures

Policy #0310 & #0310R – Evaluation of School Board Operational Procedures

Policy #0330 & #0330R – Professional Staff Evaluation Program

Policy #0350 – Evaluation of Instructional Programs

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Nancy Feinstein, Trustee
SECONDER:	Brian Hassan, Trustee
AYES:	Chin, Zanetti, Feinstein, Gounaris, Hassan

B BOCES Letter of Intent – Konica Minolta Copiers

The following resolution has been prepared for the Board’s consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the attached BOCES Letter of Intent #712418 to acquire over a forty-eight month period four copiers from Konica Minolta Business Solutions USA, Inc. and related hardware and services for the replacement copiers listed on the attached in the amount of \$76,293.92 inclusive of BOCES Administrative Project Costs (15% coordination and 2% inventory).

Note: These copiers replace 4 Konica Minolta copiers currently off of lease. By contracting via Nassau BOCES, these costs associated with the copiers are aidable in the subsequent school year.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Henry Zanetti, Vice President
SECONDER:	Brian Hassan, Trustee
AYES:	Chin, Zanetti, Feinstein, Gounaris, Hassan

C Approval of Consultant

The following resolution has been prepared for the Board’s consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves Steven Pinto, LMHC, 17 East Carver Street, Huntington, NY 11743, to provide professional development to our teachers, clinicians, coaches and administrators during the 2019-2020 school year. Mr. Pinto is a Licensed Mental Health Counselor who specializes in working with individuals, adolescents, substance abuse, and anger management counseling. Among the topics he will address during his workshops will be, strategies to manage distress tolerance, breathing for emotional regulation, the adolescent brain and resilience, and resiliency training with coaches. Mr. Pinto will conduct his workshops on December 12, 2019, April 8, 2020 and one date to be determined. The costs for the workshops will be \$4985. The fee will be paid

via grant funds.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Henry Zanetti, Vice President
SECONDER:	Brian Hassan, Trustee
AYES:	Chin, Zanetti, Feinstein, Gounaris, Hassan

D Approval of Excess Major Medical Rates – J.J. Stanis and Company, Inc.

The following resolution has been prepared for the Board’s consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the Excess Major Medical renewal rates, noted below, effective January 1, 2020.

EMM Policy #XGNY1115 (Non Instructional):

<u>Coverage</u>	<u>Current Rates</u>	<u>Renewal Rates</u>
Single	\$11.45	\$11.45
Family	\$28.15	\$28.15

EMM Policy #XGNY1148 (Instructional):

<u>Coverage</u>	<u>Current Rates</u>	<u>Renewal Rates</u>
Single	\$13.05	\$13.05
Family	\$31.90	\$31.90

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Henry Zanetti, Vice President
SECONDER:	Brian Hassan, Trustee
AYES:	Chin, Zanetti, Feinstein, Gounaris, Hassan

E Approval of Membership with EdLeader21

The following resolution has been prepared for the Board’s consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the membership with Battelle for Kids, d/b/a EdLeader21, 4525 Trueman Blvd., Hilliard, OH 43026, for the 2020 calendar year for a fee of \$6,000.00.

Note: EdLeader21 is a national network of School and district leaders focused on integrating the 4C's (critical thinking, communication, collaboration and creativity) into education. The district will be provided with access to established and well-vetted best practices to integrate the 4C's and will be able to network with like-minded education leaders across the country.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Henry Zanetti, Vice President
SECONDER:	Brian Hassan, Trustee
AYES:	Chin, Zanetti, Feinstein, Gounaris, Hassan

F Approval of Special Education Contracts

The following resolution has been prepared for the Board’s consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following 2019-20 Tuition contracts for students with special needs:

1. Brookville Center for Children's Services, Inc.
2. Developmental Disabilities Institute
3. SCO Family Services/Madonna Heights

Note: These contracts have been approved by District Attorney.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Brian Hassan, Trustee
SECONDER:	Nancy Feinstein, Trustee
AYES:	Chin, Zanetti, Feinstein, Gounaris, Hassan

G Approval of Agreements for Special Education Related Educational Services

The following resolution has been prepared for the Board’s consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the agreement for Special Education Related Educational Services for selected students and Special Education Consulting Services to the District during the 2019-20 School Year with the following service providers and authorizes the Board of Education President to execute the respective agreement once prepared.

1. Nassau Suffolk Services for the Autistic, Inc.

Note: As per Board Policy #6700, the School District may engage the services of professionals without the need for seeking alternative proposals. The individual or company should be chosen based on accountability, reliability, responsibility, skill, and education. The Board of Education authorized an Inter-Municipal Cooperative Agreement for Special Education Related Services Request for Proposal (RFP) on March 9, 2017 to participate with other Nassau County public school districts for the solicitation of proposals for Special Education Related Services on a cooperative basis, subject to the terms and conditions of the IMA. Service providers denoted with an (*) responded to the RFP. All contracts have been prepared by District Attorney.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Brian Hassan, Trustee
SECONDER:	Nancy Feinstein, Trustee
AYES:	Chin, Zanetti, Feinstein, Gounaris, Hassan

H Approval of Capital Projects Change Orders

The following resolution has been prepared for the Board’s consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the change order below in connection with the Site Improvements at Shelter Rock Academy (SED No 28-04-09-03-0-001-009).

Change Order No 1 for Graci Paving Associates Inc. (CO 1-SRA-Graci)	This change order will result in a decrease in the contract with Graci in the amount of (\$10,000.00). CO 1-SRA-Graci represents a credit for entire contract general allowance (\$10,000).
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RESULT:	APPROVED [UNANIMOUS]
MOVER:	Nancy Feinstein, Trustee
SECONDER:	Henry Zanetti, Vice President
AYES:	Chin, Zanetti, Feinstein, Gounaris, Hassan

I Approval to Dispose of District Property

The following resolution has been prepared for the Board’s consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the disposal of the following property from the Middle School Kitchen.

Garland Convection Oven
Model TG3
Asset Tag #20150362
Serial #171256

Note: This item is beyond useful life.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Brian Hassan, Trustee
SECONDER:	Nancy Feinstein, Trustee
AYES:	Chin, Zanetti, Feinstein, Gounaris, Hassan

J Acceptance of Donation from the Denton Avenue PTA

The following resolution has been prepared for the Board’s consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts the following donation with a total value of \$1,500.00, from the Denton Avenue PTA, 1050 Denton Avenue, New Hyde Park, NY 11040. The item will be placed in the main hallways of Denton Avenue Elementary School.

Sensory Floor Decal Set

On behalf of the Board, Mrs. Chin thanked the Denton Avenue PTA for their generous donation.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	James Gounaris, Trustee
SECONDER:	Henry Zanetti, Vice President
AYES:	Chin, Zanetti, Feinstein, Gounaris, Hassan

X Questions or Comments from the Public

Mrs. Chin asked if there were any questions or comments from the Public. There were none at this time.

XI New Business and Future Agenda Items

Mrs. Chin asked the Board if there was any New Business or Future Agenda items. There were none at this time.

On behalf of the Board and Central Administration, Mrs. Chin wished everyone a very Happy Thanksgiving.

Mrs. Chin then mentioned the following future meeting dates:

December 12, 2019 – Regular Meeting & Internal Audit Committee Meeting.
 January 16, 2020 – Regular Meeting & Claims Audit Committee Meeting.
 January 30, 2020 – Regular Meeting at the High School – Board meets with H.S. Students at 6:30pm.

XII Future Business - Meetings are held at 7:30 PM unless otherwise noted

December 12, 2019	Community Center	Regular Meeting & <i>Internal Audit Committee Meeting</i>
January 16, 2020	Community Center	Regular Meeting & <i>Claims Audit Committee Meeting</i>
January 30, 2020	High School Cafeteria	Regular Meeting – <i>Board meets with HS Students at 6:30pm</i>
February 13, 2020	Community Center	Regular Meeting
February 27, 2020	Community Center	Regular & Budget Meeting #1

XIII Adjournment

At 8:30pm, Mr. Gounaris made a motion to adjourn the Board of Education Regular Meeting. The motion was seconded by Mr. Hassan and passed by unanimous vote.

Respectfully submitted,

Lisa Rutkoske, C.P.A.
District Clerk