



Herricks Public Schools Board of Education

999B Herricks Road
New Hyde Park, NY 11040
<https://www.herricks.org/HUFSD>

Regular Meeting ~ Minutes ~

Thursday, November 7, 2019

7:30 PM

Herricks Community Center

I Call to Order

The meeting was called to order at 6:00 PM by President Juleigh Chin

Attendee Name	Title	Status	Arrived
Juleigh Chin	President	Present	
Henry Zanetti	Vice President	Present	
Nancy Feinstein	Trustee	Present	
James Gounaris	Trustee	Present	
Brian Hassan	Trustee	Present	

II Executive Session

Mrs. Chin moved that the Board of Education recess into Executive Session to discuss contract negotiations and personnel matters. The motion was seconded by Mr. Zanetti and passed by unanimous vote.

III Meeting Reconvened

The regular meeting of the Board of Education was reconvened at 7:38pm.

IV Pledge of Allegiance

V Announcements and Correspondence

Mrs. Chin opened the meeting by welcoming students, parents, teachers and the public to tonight's Board meeting. Mrs. Chin then asked if there were any announcements and correspondence from the Board. Among the items raised were the following:

The Student Government Representative stated that it has been a successful end to the first marking period. She added that Homecoming was a lot of fun, and the students had a great time presenting their class banners at *Pep Rally*. The banners will be voted on at *Battle of the Classes*, which takes place on April 3, 2020.

Ms. Maggiamo stated that this past Tuesday, November 5 was Professional Development Day, and she spent it with the Special Education Teachers to discuss State changes in Special Education teacher certifications. She added that it was a great day with great conversation.

Ms. Guercin stated that some of the Middle School and High School teachers went to Molloy College and Hofstra University for professional development workshops, while others spent the day at professional development workshops in district. Topics ranged from technology, wellness, science, media, literacy, math, music, and mindfulness. Ms. Guercin added that our Social Workers are being introduced to the *Beautiful Me Program*, a self-esteem program for young women.

Ms. Guercin invited the public to an Elementary Based Report Card Presentation taking place at Denton Avenue on November 14 at 6:30pm. The presentation will introduce parents to the new elementary school report card. She added that there was an informational parent meeting held at Center Street School a couple of weeks ago which was successful.

Ms. Guercin stated that she attended a workshop at Tilles Center called *Redefining Readiness for Secondary Education*. This was the first of three workshops on the topic of preparing teachers for a profession in secondary education.

Mrs. Feinstein stated that she had a great time at Homecoming and added that it is so nice to see students and families in our new bleacher stands.

Ms. Rutkoske was happy to announce that the new furniture arrived for the newly renovated Denton Avenue library. Ms. Rutkoske then thanked the facilities team for the great job. She added the library looks beautiful.

Mr. Gounaris stated that Homecoming was wonderful and is always a special night. He then thanked the Boosters, Bryan Hodge, and all of the staff that helped put Homecoming together.

Mr. Hassan stated that he too wants to commend everyone for the great job in preparing for Homecoming, as a lot of work goes on behind the scenes. He added that the day went well and ran so smoothly; the students were so well-behaved.

Mr. Zanetti stated that he enjoyed Homecoming too. It's one of the biggest events of the year and lots of fun.

Mr. Zanetti thanked the Center Street students again for coming to the last Board meeting and recognizing the Board for Board Appreciation Week. It was so nice to hear the students say what they appreciate the most about Herricks.

Mr. Zanetti stated that he attended the Tri-M Concert. He added that this is one of his favorite events to attend. The String Orchestra did an amazing job as they stood in the aisles and performed without music. Mr. Zanetti then encouraged the public to attend future concerts.

Mr. Zanetti gave a shout out to one of Herricks teachers, Ms. Deirdre Bambrick for running the New York City Marathon this past Sunday and congratulated her on the great job!

Mrs. Chin stated that she attended Homecoming and had a terrific time.

Mrs. Chin then stated that she attended a workshop here at Herricks hosted by O.P.W.D.D., which stands for Office for People with Developmental Disabilities. The workshop gave information on students with disabilities. Topics discussed helped parents of present school age students and post-graduation students. Mrs. Chin thanked Ms. Jankeloff, Ms. MacPherson, and Ms. Imondi, who brought this workshop to the District. The workshop was part one of two workshops. The second part will be in the Spring of 2020.

Mrs. Chin stated that she attended the Tri-M concert and thanked Anissa Arnold for the phenomenal job she and her staff did in preparing the students.

Mrs. Chin stated that she attended a cycling fundraiser for *Girls on the Run*. She then thanked Mrs. Nancy Feinstein, who is one of the coaches, for all her hard work in mentoring these young girls. She really makes an impact on their lives.

Mrs. Chin invited the community to the Athletic Booster annual fundraiser at TR's Restaurant tomorrow night. Tickets are \$40 at the door, and \$30 if purchased in advance.

Dr. Celano stated that he, along with some family members, attended the Tri-M Concert. He added that they all felt like they were at a professional performance. It was so impressive.

Dr. Celano stated that he also attended Homecoming and thanked the Athletic Boosters and all of those who organized the event for their hard work to ensure a successful event.

Dr. Celano stated that Herricks High School will present their annual fall production, which this year is the musical comedy, *Sister Act*. The shows are:

Friday, November 22 at 7:30pm

Saturday, November 23 at 7:30pm

Sunday, November 24 at 2:00pm

There will also be a reception with light refreshments in the High School Cafeteria at 1:00pm on Sunday, November 24. Tickets are \$10 each/\$5 for students and senior citizens.

Mrs. Chin invited the public to come out this weekend and next weekend to see the play, *Joseph and the Amazing Technicolor Dreamcoat*. The production is put on by the Community Players, which is under the Community Fund. The proceeds go to the Community Fund, which gives back to the whole community. She added the Community Fund provides scholarships, teacher grants, Friday Night Recreation for Middle School students and they have helped members of the community in time of need.

Dr. Celano was proud to announce the Herricks High School Class of 2020 Valedictorian and Salutatorian:

Valedictorian: Derek Chen

Salutatorian: Nicholas Newsome

Dr. Celano congratulated them and their parents and stated that we will recognize them at a future Board of Education meeting in the Spring.

Dr. Celano stated that tonight we will have a Capital Projects update by our District Architect and our District Construction Manager.

Dr. Celano stated that this evening we will be recognizing and congratulating three of our faculty members for outstanding achievements.

Dr. Celano stated that in addition, we want to congratulate four of our High School students for their exemplary work in creating an historical film, which has received multiple honors. Dr. Celano then congratulated teachers Melissa Jacobs and Samantha Gerantabee, National History Day advisors.

VI Recognition of Outstanding Teacher & Student Achievement

Dr. Celano announced that tonight we will be recognizing outstanding teacher and student achievement. Ms. Guercin announced each of the names.

- 4 Herricks High School students received multiple honors for a documentary that they collaborated on titled *The Warsaw Ghetto Uprising: Courage Know No Number*. The students were distinguished by the New York State Archives and Archives Partnership Trust with the 2019 Chodos Family Fund 2nd Place Award for Excellence in Student Research Using Historical Records. Through National History Day, they won a special award and all-expense paid trip to Poland, where they were recognized by the Polish History Film Institute for their work on this project.
- High School English teacher Brittany Ruisi was selected as an Educator of Excellence by the New York State English Council
- Searingtown Elementary School teacher Adam Dugger was named the Outstanding Project Lead the Way Teacher of the Year Award recipient.
- Herricks High School social studies teacher Doug Kramer was awarded the 2018-19 WISE Gold Star Teacher Award

The students showed the documentary film they made. They were asked why they chose Warsaw Ghetto Uprising as their topic. The students stated that the theme was *Tragedy and Triumph* and added that the Warsaw Ghetto Uprising showed both. The people still fought back even though they were victimized. They added that it shed a light on an important event of the Holocaust.

On behalf of the Board and Central Administration, Dr. Celano congratulated the students, their parents and teachers for this outstanding recognition.

VII Questions or Comments from the Public

Mrs. Chin asked if there were any questions or comments from the Public. There were none at this time.

Ms. Guercin stated that at the last Board meeting, a resident asked for the graduation rates regarding students with disabilities. She added that the graduation rates are as follows:

2019 High School Graduation: 86.67%
Regents Diploma w/Advanced Designation: 33.33%
Regents Diploma: 53.33%

2018 Regents Diploma w/Advanced Designation: 31.1%
2018 Regents Diploma: 48.8%

VIII Recommended Actions - Routine Business

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Nancy Feinstein, Trustee
SECONDER:	James Gounaris, Trustee
AYES:	Chin, Zanetti, Feinstein, Gounaris, Hassan

A Approval of Minutes

- 1 Minutes - October 24, 2019**
The following resolution has been prepared for the Board’s consideration:
Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves October 24, 2019 Minutes.

B Approval of Personnel Report

- 1 Personnel Report - November 7, 2019**
The following resolution has been prepared for the Board’s consideration:
Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the November 7, 2019 Personnel Report.

C Acceptance of Report of Committee on Special Education

- 1 Report of Committee on Special Education - November 7, 2019**
The following resolution has been prepared for the Board’s consideration:
Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts the November 7, 2019 Report of Committee on Special Education.

D Approval of Transfer Report

- 1 Transfer- November 7, 2019**
The following resolution has been prepared for the Board’s consideration:
Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the November 7, 2019 Transfer Report.

E Approval of Warrants**1 Warrants - November 7, 2019**

The following resolution has been prepared for the Board’s consideration:
Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following Warrants:

General Fund Schedule: 37 through 41

Trust & Agency Schedule: 12 & 13

Warrant #37	General Fund	\$1,283,224.59
Warrant #38	General Fund	\$1,562,251.65
Warrant #39	General Fund	\$2,784,208.30
Warrant #40	General Fund	\$ 187,721.06
Warrant #41	General Fund	\$ 570,272.59
Warrant #12	Trust & Agency	\$2,749,626.52
Warrant #13	Trust & Agency	\$ 916.67

IX Capital Projects Update: Gary Gozalez from Park East Construction & Steve Walsh from BBS Architects

Mrs. Chin stated that Mr. Gary Gonzalez from Park East Construction and Mr. Steve Walsh from BBS Architects are here this evening to present a Capital Projects update.

Mr. Gonzalez showed and reviewed a preliminary timeline of future projects. He added that the District is still waiting for the State Education Department to approve the plans on the high school fitness center, but hopes to have it by the beginning of December. Once the plans are approved, the District can start the bidding process. The District is also waiting for SED approval on the middle school site work/bus loop and hope to have approval by the Spring of 2020. Mr. Gonzalez then stated that the district-wide window replacement and the high school window and door replacements have been awarded with work scheduled to begin the end of December.

Mrs. Chin asked if there were any questions from the Board at this time. Among the items raised are the following:

Mr. Zanetti asked, will the programs that take place over the summer at the middle school be moved to another building while construction is going on. Dr. Celano stated that some may still take place at the middle school but not all; others may be moved to other buildings. These decisions will be made regarding the locations of the summer programs.

Ms. Rutkoske stated that we already looked into the athletic programs having access into the building while construction is taking place, but if anyone has any thoughts or concerns, please share them with us. She added that you can email her at lrutkoske@herricks.org.

Mrs. Chin asked if there were any questions from the Public. There were none at this time.

Mr. Walsh showed a PowerPoint presentation showing a timeline of projects since the

approval of the 2016 Capital Bond Referendum. He showed those that are completed, those underway and future capital projects.

Ms. Rutkoske stated that the approval of the Middle School and Community Center localized exterior doors to be replaced, does not include all the doors in the buildings, only those that need immediate replacement. She added that any additional funds that the District may have saved by doing some of the renovations in-house, can possibly be used for needed site work repairs.

Mrs. Chin asked if there were any questions from the Board at this time. There were none at this time.

Mrs. Chin asked if there were any questions from the Public at this time. There were none at this time.

On behalf of the Board, Mrs. Chin thanked Mr. Gonzalez and Mr. Walsh for attending tonight’s Board meeting and for the Capital Projects update.

A copy of Mr. Walsh’s PowerPoint presentation can be found on the Herricks website at: <https://www.herricks.org/Domain/53>.

X Recommended Actions - New Business

A Approval of External Audit 2018-2019 Corrective Action Plan

The following resolution has been prepared for the Board’s consideration:
Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts the Corrective Action Plan in response to Auditor comments for the fiscal year ended June 30, 2019 conducted by R.S. Abrams & Co. LLP, the District’s External Auditor.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	James Gounaris, Trustee
SECONDER:	Nancy Feinstein, Trustee
AYES:	Chin, Zanetti, Feinstein, Gounaris, Hassan

B Acceptance of Donation from Capital One Bank

The following resolution has been prepared for the Board’s consideration:
Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts a donation from Capital One Bank, Williston Park Branch, 422 Hillside Avenue, Williston Park, NY 11596, in the amount of \$2,777.63, to be used to purchase flexible seating options including Jupiter Stools, adjustable height standing desks, and adjustable height leaning stools to be used at Searingtown Elementary School.

On behalf of the Board of Education, Mrs. Chin thanked Capital One Bank for their generous donation.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	James Gounaris, Trustee
SECONDER:	Brian Hassan, Trustee
AYES:	Chin, Zanetti, Feinstein, Gounaris, Hassan

C Acceptance of Donation from Center Street School Staff

The following resolution has been prepared for the Board’s consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts a 36” Bookcase, with a total value of \$300.00 from the Center Street School Staff, 240 Center Street School, Williston Park, NY 11596.

Note: The bookcase will be placed in Center Street School Nurse's Office in honor of former school nurse, Jenny Santiago, who passed away several years ago.

On behalf of the Board, Mrs. Chin thanked the Center Street School Staff for their generous and beautiful donation.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Henry Zanetti, Vice President
SECONDER:	Nancy Feinstein, Trustee
AYES:	Chin, Zanetti, Feinstein, Gounaris, Hassan

D Approval of BOCES Letter of Intent Infinite Campus-PTC Wizard Integration

The following resolution has been prepared for the Board’s consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the Letter of Intent with BOCES for additional tasks added to PTC Wizard extracts from Infinite Campus for the 2019-20 school year. The fee is \$375.00.

Note: The additional task is required to customize an added failure/success notification for the PTC Wizard integration which will report success if a file was successfully placed in the FTP directory and failure if no file was placed.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	James Gounaris, Trustee
SECONDER:	Brian Hassan, Trustee
AYES:	Chin, Zanetti, Feinstein, Gounaris, Hassan

E Approval of BOCES Letter of Intent – Heartland Payment Systems

The following resolution has been prepared for the Board’s consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the Nassau BOCES Letter of Intent, (LOI #708847), in the amount of \$438.13, with Heartland Payment Systems to purchase one Pin Pad Optical Scanner.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	James Gounaris, Trustee
SECONDER:	Brian Hassan, Trustee
AYES:	Chin, Zanetti, Feinstein, Gounaris, Hassan

F Approval of Consultant for Elementary Presentation

The following resolution has been prepared for the Board’s consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves Dena Vigilis of Little Lotus Yoga, 66 Highland Avenue, Port Washington, NY 11050, a consultant, to facilitate yoga classes for kindergarten students at Searingtown School on December 3, 2019. This program has taken place at the school in prior years to introduce students to the benefit of yoga and mindful relaxation, and helps students to focus and stretch their bodies and minds. The fee is \$750.00.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	James Gounaris, Trustee
SECONDER:	Brian Hassan, Trustee
AYES:	Chin, Zanetti, Feinstein, Gounaris, Hassan

G Approval of Agreements for Special Education Related Educational Services

The following resolution has been prepared for the Board’s consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves agreements for Special Education Related Educational Services for selected students and Special Education Consulting Services to the District during the 2019-20 School Year with the following service providers and authorizes the Board of Education President to execute the respective agreements once prepared.

1. Abilities, Inc. at the Viscardi Center
2. Long Island Optometric Vision Development, PLLC.
3. Brookville Center for Children's Services, Inc.*
4. Patricia Delio, M.A., CCC
5. Emlyn Nieves

Note: As per Board Policy #6700, the School District may engage the services of professionals without the need for seeking alternative proposals. The individual or company should be chosen based on accountability, reliability, responsibility, skill, and education. The Board of Education authorized an Inter-Municipal Cooperative Agreement for Special Education Related Services Request for Proposal (RFP) on March 9, 2017 to participate with other Nassau County public school districts for the solicitation of proposals for Special Education Related Services on a cooperative basis, subject to the terms and conditions of the IMA. Service providers denoted with an (*) responded to the RFP. All contracts have been prepared by District Attorney.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Nancy Feinstein, Trustee
SECONDER:	Henry Zanetti, Vice President
AYES:	Chin, Zanetti, Feinstein, Gounaris, Hassan

H Approval of Trip for Three Students on the High School Girls Swim Team to Compete in the 2019 NYSPHSAA Girls Swimming and Diving Championship

The following resolution has been prepared for the Board’s consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby a trip for three students on the High School Girls Swim Team to compete in the 2019 NYSPHSAA Girls Swimming and Diving Championships at Ithaca College, Ithaca, New York, from November 21, 2019 through November 23, 2019. Section VIII provides lodging and transportation.

Note: The students will be missing two days of school.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Brian Hassan, Trustee
SECONDER:	James Gounaris, Trustee
AYES:	Chin, Zanetti, Feinstein, Gounaris, Hassan

I Approval of Capital Projects Change Orders

The following resolution has been prepared for the Board’s consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the change orders as indicated below in connection with the High School Cafeteria, Kitchen & Site Work Improvements (SED No 28-04-09-03-0-008-034).

Change Order No 1 for John McGowan & Sons, Inc. (CO 1-JMS)	This change order will decrease the contract with John McGowan & Sons, Inc. in the net amount of (\$5,600.00). CO 1-JMS represents the cost to make modifications to existing sanitary cover and brick seat walls and relocate memorial bench totaling \$4,400.00 offset by general allowance of (\$10,000.00).
Change Order No 7 for WHM Plumbing (CO 7-WHM)	This change order will result in a decrease in the contract with WHM in the amount of (\$10,000.00). CO 7-WHM represents a credit for unused unforeseen conditions allowance (\$10,000).

RESULT:	APPROVED [UNANIMOUS]
MOVER:	James Gounaris, Trustee
SECONDER:	Nancy Feinstein, Trustee
AYES:	Chin, Zanetti, Feinstein, Gounaris, Hassan

J Acceptance of Bid for Fencing Equipment (EDS Bid # 9990)

The following resolution has been prepared for the Board’s consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts bids for fencing equipment from the lowest, responsible bidder meeting all specifications to Blue Gauntlet Fencing Gear, Inc., 280 N. Midland Ave, Bldg W, Saddle Brook, NJ 07663 as noted on the attached bid tabulation report.

Note: In accordance with the provisions of New York Municipal Law §103 (1), sealed bids were publicly opened and read aloud on October 17, 2019; two vendors responded. Legal notice was published on Monday, October 7, 2019.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	James Gounaris, Trustee
SECONDER:	Nancy Feinstein, Trustee
AYES:	Chin, Zanetti, Feinstein, Gounaris, Hassan

XI Questions or Comments from the Public

Mrs. Chin asked if there were any questions or comments from the Public. There were none at this time.

XII New Business and Future Agenda Items

Mrs. Chin asked the Board if there was any New Business or Future Agenda items. Among the items raised were the following:

Mr. Hassan thanked Dina Maggiacomo for her hard work on the District’s new electronic agenda program, Minute Traq. He added that the Board is happy they don’t have to carry around a big binder with all of the agenda information, now that all the information is available online.

Mrs. Chin then mentioned the following future meeting dates:

- November 21, 2019 – Regular Meeting
- December 12, 2019 – Regular Meeting & Internal Audit Committee Meeting
- January 16, 2020 – Regular Meeting and Claims Audit Committee Meeting

On behalf of the Board, Mrs. Chin wished everyone a Happy Veteran’s Day!

XIII Future Business - Meetings are held at 7:30 PM unless otherwise noted

November 21, 2019	Community Center	Regular Meeting
December 12, 2019	Community Center	Regular Meeting & <i>Internal Audit Committee Meeting</i>
January 16, 2020	Community Center	Regular Meeting & <i>Claims Audit Committee Meeting</i>
January 30, 2020	High School Cafeteria	Regular Meeting – <i>Board meets with HS Students at 6:30pm</i>
February 13, 2020	Community Center	Regular Meeting

XIV Adjournment

At 8:44pm, Mr. Gounaris made a motion to adjourn the Board of Education Regular Meeting and go back into Executive Session for the purpose of discussing personnel and confidential student matters. The motion was seconded by Mr. Zanetti and passed by unanimous vote.

Respectfully submitted,

Lisa Rutkoske, C.P.A.
District Clerk