



HERRICKS PUBLIC SCHOOLS

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Office of the Superintendent

Fino M. Celano, Ed.D.
Superintendent of Schools
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Dear Parents or Guardians:

We are pleased to welcome your child to the Herricks Public Schools. We are beginning the registration process for children entering kindergarten for the 2022-2023 school year. **To be eligible for kindergarten, your child must be five years old on or before December 1, 2022.**

The registration process this year will not be conducted in person. To register your child, you may download the registration packet from the district webpage at www.herricks.org under "Student Registration" on the "District" tab. If you are unable to download and print the registration packet, you may pick up a packet from the District Registrar located in the main office of the Herricks Community Center or from your home school.

Please submit the registration packet along with the required documentation (COPIES ONLY) in a sealed envelope:

- Drop-off at the security desk at the Herricks Community Center between 8:30 a.m. -3:00 p.m. or
- Mail to the attention of Pat Lewis, District Registrar, Herricks Community Center, 999B Herricks Road, New Hyde Park, NY 11040

Among the required documents to be submitted are **copies** of:

- child's birth certificate or a valid passport.
- proof of home ownership or a copy of your proof of rental agreement.
- three proofs of residency.

**Even if you have children previously registered in the district, you must bring in proof of home ownership or rental agreement, along with three additional proofs of residency.*

If your child will be attending a private or parochial school in September, please notify your child's home school:

Center Street School (305-8300)
Searingtown School (305-8500)
Denton Avenue School (305-8400)

After your packet has been reviewed and your residency has been verified by the registrar, you will be contacted by your child's home school to schedule your child's kindergarten screening, which will be held in the spring.

Registration packets must be submitted to the District Registrar no later than Friday, March 4, 2022. If you have any questions, please contact Pat Lewis, District Registrar, at 516-305-8900 or plewis@herricks.org.

Sincerely,

Fino M. Celano, Ed.D.
Superintendent of Schools

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